



Withdrawal Form

When circumstances make it necessary to withdraw from Bright Starts CELC for any reason, two months written notice from the final date of attendance is required in writing. Payment is required for the full monthly fee for the month in which the final date of attendance occurs. There are no pro-rated fees for partial months. If you are unable to provide this notice your \$500.00 registration fee will be forfeited. With notice, you may choose to donate your registration fee, as below, or have it deducted from your final monthly fee.

Notice of Withdrawal

Child's Name: _____ Todays Date: _____

Current Program: _____ Last Day of Care: _____

Comments:

Parent's Name: _____

Parent's Signature: _____

Donations

Bright Starts CELC is a non-profit, charitable corporation that continually strives to improve our early learning and care environment with the goal of providing the best possible program and experiences for all our children, families and staff who participate. Your donation makes a difference; if your family is leaving Bright Starts, and you will no longer have a child enrolled in one of our programs, please consider donating your \$500.00 registration fee back to Bright Starts. Your contribution will be recognized with a leaf on our family tree located in our main foyer. Your child's name or your family name will be engraved on the leaf.

Yes, I would like to donate:

Gold Leaf - \$500

Silver Leaf - \$250 - \$499 Specify amount _____

The remaining balance of my registration fee shall be applied to my last month's fee payment.

Bronze Leaf - \$100 - \$249 Specify amount _____

The remaining balance of my registration fee shall be applied to my last month's fee payment.

Name on Leaf: _____

I would prefer my donation be made anonymous.

Parent's Signature: _____

Date: _____