

Bright Starts Cooperative Early Learning Centre Board Meeting

Tuesday, February 18th, 2020 at 6:45pm

Chairperson: Jennifer Bleakney

Minutes

In Attendance: Jenn Bleakney (JB), Marina Ivanova, Stacey Reid (SR), Mark Stuart, Phil Boyle, Jenn Tung, Robilyn Vanos, Owen Gallupe, Scott Leatherdale, Veronica Michael, Amina Giliani, Tetyana Reichert

Regrets: Leanne Vary, Hassan Asif, Mahyar Shafii, Nomair Naeem

6:50 Approval of Agenda

Moved Scott

Seconded Owen

All in favor, none opposed, no abstentions

6:47 Approval of January minutes

Moved Owen

Seconded Marina

Seven in favor, none opposed, three abstentions

6:51 Executive Director's Report

Auditors were on site March 23rd; their report should be available before the AGM and they will be at the AGM to present the report. We are working though some Health and Safety improvements; H & S committee should have recommendations for board for next month. Key cards may be next.

Robi – will the key cards have photos? RS – no, just Bright Starts logo, but it should still improve security so we know who is a Bright Starts parent. JB – when we distribute new cards, can we police activity for a period to try to change behavior? SR – maybe the Health and Safety committee could help with that.

We finally seem to be over hand and mouth disease, we had some bad cases this year.

Re: presentation by dietician. Should this be a Saturday morning event? She is putting together some promo material and we will advertise. We will try to get 25 parents; the cost is \$650. We also get a person from KidsAbility to do a similar thing for parents

Re: benefits and compensation changes: good reception from staff overall.

Full report from Executive Director available on Google Drive.

7:07 Treasurer's Report

Not much to report for January. We are over budget for payroll expenses but under budget in other areas to about \$10k over for January. Various factors can explain the difference, but it is all within expectations.

Full Treasurer's Report available in Google Drive.

7:15 Committee Business/Updates

Fundraising/Social – no update. Will reengage to see where committee is at. Could begin Fun Fair planning now.

Staff Engagement – no update. Scott may try to do an event for staff before leaving in May. Veronica: isn't there a staff survey that has been done before? Scott: yes, but it led to some inflated expectations about what the board can do with that information. We could do it again, but we need to be clear about the purpose of it. JB – we have also implemented the team leaders since the last time so there are ore contact points to smooth out issues in advance.

Health and Safety – no update. SR: we are making slow progress on security improvements but recommendations should be to the board soon. Robi – is there any news on keeping the sidewalks clean in spring? SR – Plant Ops say they will try keep it cleaner when they can, but they can't commit to scheduled increased frequency.

Personnel and Policy – no update. SR: there has not been much for this committee to do recently.

Benefits and Compensation – no update. Amina will reengage to see where committee is at.

Nominating Committee – Leanne will be contacting members of the committee to get the nominating process started.

Parent Communications – no update.

7:35 Review of Action Items from Last (Feb) Meeting

None

7:35 New business for next meeting

JB – we will need an update from nominating committee to get slate in order for April and update from Health and Safety committee re: recommendations for security improvements

7:36 Regrets for next meeting (March 17th)

Scott sends regrets.

Feedback (from feedback box and online feedback form)

None

7:37 Good news roundtable

Veronica having twins in June!

7:45 ADJOURNMENT

Moved Jen

Seconded Mark

All in favor, none opposed, no abstentions

Meeting adjourned