

Bright Starts Cooperative Early Learning Centre Board Meeting

Tuesday, January 19th, 2021 @ 6:45pm

Chairperson: Tetyana Reichert

On Minutes: Phil Boyle

Meeting by videoconference

Minutes

In attendance: Karen Hinnigan, Stacey Reid, Owen Gallupe, Edwin Ng, Keri Raif, Marina Ivanova, Tetyana Reichert, Phil Boyle, Robi Vanos, Nomair Naeem, Mary Robinson, Jenn Bleakney

Regrets: Veronica Micheal

Meeting called to order at 6:49pm

Motion to approve the agenda

Moved by Nomair

Seconded by Mary

All in favor, none opposed, no abstentions

Motion carried

Motion to approve minutes of December 2020

Moved by Phil

Seconded by Robi

Majority in favor, none opposed, 2 abstentions

Motion carried

Executive Director's Report

Region hosted teleconference with operators last week about wage enhancement and core funding. Funding will be matched according to needs. Funding reconciliation will be released in next few weeks. It is uncertain how this will work out this year. There will be some safe restart funding this year similar to 2020 for a period of three months. We can expect it to be at the same levels. Funding for room closures also provided to end of March. Center got 80% of funds for the sidewalk construction which just about covers the cost entirely. There could be some 2021 one-time funding for projects as well; this could go to tablets for example. SR continues to apply to CEWS and emergency rent subsidy program; we got about 30% subsidy for that and SR will continue to apply. Staff sends thank-you for end-of-year performance bonus in Dec 2020.

Health and safety: new CPR certifications going to happen soon to check staff up on their certifications. We had a positive COVID case of a staff family but it was during closure so no risk to the center; that staff member is still off and recovering from symptoms.

Motion to reinstate 10 sick days for Chrisanne Lutz for 2021.

Moved by Robi

Seconded by Nomair

All in favor, none opposed, no abstentions

Motion carried

Emergency care in some centers operating until Jan 22. Remote instruction has impacted some of our educators, so we are making some adjustments. One educator requested an unpaid leave of absence just prior to holiday but should be back this week.

Enrollment: it is up and down. Our occupancy is remaining consistent at around 82-85% for toddlers and preschool. Infant is 100% full.

One staff member resigned over the holidays.

SR's hard drive crashed (!) without backup but was able to recover some material. Two new computers have been ordered and some software will need to be purchased.

Treasurer's Report

Overall the year went well and we ended the year in good shape. Full report available in Google drive. There are some bills to come in from December that we still have to reconcile in 2020.

Committee Business/Updates

The Nominating Committee will be preparing for 2021 AGM.

New business for next meeting

None.

Regrets for next meeting (Feb 16th)

None.

Feedback (from feedback box and online feedback form)

None.

Good news roundtable

Spring teaching is online.

Motion to adjourn

Moved by Phil

Seconded by Nomair

All in favor, none opposed, no abstentions

Motion carried

Meeting adjourned at 7:50pm