

Bright Starts Cooperative Early Learning Centre Board Meeting

Tuesday, February 16th, 2021 at 6:45pm

Chairperson: Jennifer Bleakney

Meeting by Videoconference

Minutes

In attendance: Karen Hinnigan, Stacey Reid, Owen Gallupe, Edwin Ng, Marina Ivanova, Phil Boyle, Mary Robinson, Jenn Bleakney, Nomair Naeem, Tetyana Reichert, Hassan Asif

Regrets: Veronica Micheal, Robi Vanos

Meeting called to order at 7:04pm

Motion to approve agenda

Moved by Nomair

Seconded by Mary

All in favor, none opposed, no abstentions

Motion carried

Motion to approve January minutes

Moved by Phil

Seconded by Tetyana

Majority in favor, none opposed, 3 abstentions

Motion carried

Executive Director's Report

No new regional funding announcements. Per diem rates have increased but we don't have many subsidized families. SR has applied for rent subsidies and applied for HST rebate that is done twice a year. Tax receipts have been mailed to all families.

First aid and CPR training is going ahead. Theory will be online before the practical piece. Ministry made some changes for enhanced health and safety measures that we have implemented. This includes encouraging masks for 2 years and older. Masks are not mandatory, but we can always consider it.

Question: how many parents are asking staff to encourage kids to wear masks at BS? None.

Screening has moved back to Google form; it is stored on the drive and available for inspection when needed. Nothing has changed for children.

Enrollment: infant is 100%; toddlers is 90%; preschool is 86%. Still struggling with enrollment. Parents now seem to be delaying until spring.

Rita McKay has been on leave since March; she has now retired from Bright Starts to spend more time with her family. She may return on a casual basis in the future.

There have been some issues of professionalism with the infant room that we have had to attend to. There was also an inaccurate recording of attendance that we were able to catch but the staff were given verbal warning to remind of the need for compliance.

SR has a new computer but that has introduced some new troubles that should be worked out soon. The management office now has a backup system for computers.

The center had a perfect inspection at the recent licensing inspection.

Motion to approve changes to the following pandemic plan policies:

- 1.14 Pandemic Plan - Screening Protocol (Version 5)
- 1.15 Pandemic Plan - Infection Control (Version 5)
- 1.16 Pandemic Plan - Isolation Protocol (Version 6)

Moved by Phil
Seconded by Mary
All in favor, none opposed, no abstentions
Motion carried

Treasurer's Report

Total of \$644k at end of 2020. We are in good shape at end of 2020. There may be some changes to reconcile but there shouldn't be much change at this point. All things considered we ended the year in a good position. Going into 2021, the center is in good shape. This may arise as a question at the AGM since we also introduced a fee increase in 2020 as well. Expenses have been less than projected in Jan 2021. See Google Drive for full report.

Committee Business/Updates

TR reports that Nominating Committee is working to assembling a slate for next year. As of now we have 3 out of 4 executive positions vacant and a total of 9 board member positions that are vacant. The nominating committee is working on the call for applications.

Motion to hold 2021 AGM on May 18th, 2021.

Moved by Tetyana
Seconded by Phil
All in favor, none opposed, no abstentions
Motion carried

New business for next meeting

None

Regrets for next meeting (March 16th)

None

Feedback

None

Good news roundtable

It's readings week!

Moved by Mary
Seconded by Nomair
All in favor, none opposed, no abstentions
Motion carried

Meeting adjourned at 8:10pm